

Titus Mountain Banquets & Events

Sales Agreement

*The following information represents an agreement between
Titus Mountain Ski Resort and,*

Client Name: -----

Contact: -----

Phone: -----

Email: -----

Date (s): -----

Start Time: ----- *End Time:* -----

Sales Agreement (Continued)

Payment:

~ A non-refundable \$500.00 deposit and signed contract are required to secure The Titus Mountain Ski Lodge. Receptions and large parties are subject to multiple non-refundable deposits. The event manager will establish a timeline for deposits prior to the event. Failure to make payments could result in penalties or loss of date.

~ A room charge of \$350.00 will be added to the master bill for events that include food. Rental rate for the Titus Mountain Lodge without food is \$500.00. We reserve the right to determine the room rate when special circumstances arise.

~ A service charge of 20% will be added to food and/or open-limited bar.

~ The chosen menu is due 14 days prior to the event on _____. Failure to notify Angie by the agreed date may result in an additional charge of up to 20% being added to your final bill. The Titus Mountain Ski Resort reserves the right to amend menu choices if not given a 14 day notice of the chosen menu.

~ The guaranteed count (number of guests) is due 14 days prior to the event on _____. Failure to notify Angie by the agreed date may result in an additional charge of up to 20% being added to your final bill.

~ This count must include total number of guests and total number of each meal choice.

~ Final payment is **DUE TWO WEEKS PRIOR TO THE EVENT** on _____. If client has chosen open-limited bar or unexpected guests attend, an additional bill will be charged the day of the event.

~ Room set-up, including number of tables, must be detailed with Angie two weeks prior to the event on _____.

~ If additional tables and chairs are requested the day of or during the event, there will be an additional charge of \$25.00 per table. Minimum 8 people maximum 10 people per table.

~ Once the guaranteed count is received, this number cannot be reduced regardless of attendance. (Example - guaranteed count is 125 and only 100 attend, you are still responsible for payment of 125).

~ White linen napkins and tablecloths are provided at no additional cost. If you will not be using the provided linens, you are asked to inform Angie.

Sales Agreement (Continued)

Room Usage:

Rental of The Titus Mountain Ski Resort is 9:00 am the day of the scheduled event (this time may be changed by the facility if there is an event the day before your scheduled event) until 7 hours after the scheduled time the meal is served. There is an additional fee of \$50.00 per hour after that time. This point of the contract is subject to change.

The following policies apply to The Titus Mountain Ski Resort:

~ No outside food, alcohol, or beverages are to be brought into The Titus Mountain Ski Resort. The only exception to this is for cakes associated with a party or special event. Any guests doing so will be asked to leave the premises immediately.

~ The Titus Mountain Ski Resort will not allow anything to be nailed, stapled, taped or otherwise affixed to the walls, doors, ceiling, fireplace, or bar. The Client is liable for any excessive clean-up or damage to the premises. The client will be allowed an opportunity to view damage and then will be provided with a copy of the contractor/maintenance bill incurred.

~ All décor brought in must be cleaned up and removed the day of the event. This includes cardboard/plastic containers used for transporting décor. If an event planner is being used, they should be notified of their responsibility to remove their property by the Client. The Titus Mountain Ski Resort is not responsible for storage, removal, loss or damage.

~ The Titus Mountain Ski Resort does not allow the use of confetti, rice, bird seed, or flower petals. Should it be used, an additional \$100.00 fee will be added to the final bill. Please inform your wedding decorator of these specifications.

~ Smoke/fog machines will not be permitted under any circumstances.

~ The Titus Mountain Ski Resort will not tolerate underage drinking. Any guests drinking alcoholic beverages without proper identification will be asked to leave the premises immediately.

*~ Everyone including the **wedding party** needs proper identification to purchase alcohol.*

~To help serve you better, please let us know if there are any specific beers, wines, or liquors you would like available for your event.

~ There is no additional charge for bartenders or wait staff.

~ Disrespect of the staff will not be tolerated. Patrons abusing the staff will be asked to leave the premises. It is unfortunate that this point has to be made, however, due to past experiences we feel it is necessary.

Sales Agreement (Continued)

Acceptance:

The above represents an agreement between The Titus Mountain Ski Resort and _____ . By signing below, _____ agrees to the terms and conditions of this agreement. Upon receipt of the signed agreement by The Titus Mountain Ski Resort, the date of _____ will be changed to a definite status.

Titus Mountain Ski Resort Representative:

Print Name: _____

Date: _____

Signature: _____

Client:

Print Name: _____

Date: _____

Signature: _____